

Martin Methodist Community Arts Academy

Contact: Dr. Brendan Jacklin, director bjacklin@martinmethodist.edu
Room 114, Gault Fine Arts Center 660 West Flower Street Pulaski, TN 38478

2020-2021 Offerings

Private Lessons:

Piano - Dr. Brendan Jacklin

Guitar, Violin, Fiddle, Mandolin - Mr. Mark Evitts

Flute, Clarinet, Saxophone, Trumpet, Trombone - Ms. Cynthia Pride

Voice - Dr. Jennifer Adam

We offer private music instruction in a variety of styles to students of all ages. Lessons are with the Academy's highly-qualified faculty and college students on a weekly basis, in either 30, 45, or 60 minute lessons. Lessons are offered during the Fall, Spring, and Summer terms. Lessons are scheduled through the private instructor.

Location

All lessons and classes are held in the Gault Fine Arts Center (660 West Flower Street) on the Martin Methodist College campus.

Registration and Payment Details

1. Mail all registration forms, along with your check or money order, to:
Brendan Jacklin
Martin Methodist College
433 W. Madison Street, Pulaski, TN 38478
2. Types of payment accepted: Check, Money Order, or Credit Card.
3. If you would like to pay with a credit card, please see the credit card information at the end of this document.
4. Each term may choose to pay in full at the beginning of each term, or to be billed monthly. The first payment is due at the first lesson.

If you choose to pay monthly, you will be sent a bill at the end of each month, due at the first lesson of the next month.

Private Lesson Tuition

Tuition for private lessons is based on 15-week terms in the Fall and Spring terms, and an 11-week term in the Summer term. Students who enroll after the first week of the term will be prorated.

MMC Professor Instructors

30 Minute Lessons: \$450.00/15 weeks (Fall and Spring) \$330.00/11 weeks (Summer)

45 Minute Lessons:	\$675.00/15 weeks (Fall and Spring)	\$450.00/11 weeks (Summer)
60 Minute Lessons:	\$900.00/15 weeks (Fall and Spring)	\$660.00/11 weeks (Summer)

College Graduate Instructors

30 Minute Lessons:	\$375.00/15 weeks (Fall and Spring)	\$275.00/11 weeks (Summer)
45 Minutes Lessons:	\$562.50/15 weeks (Fall and Spring)	\$412.50/11 weeks (Summer)
60 Minute Lessons:	\$750.00/15 weeks (Fall and Spring)	\$550.00/11 weeks (Summer)

Student Instructors

30 Minute Lessons:	\$300.00/15 weeks (Fall and Spring)	\$220.00/11 weeks (Summer)
45 Minute Lessons:	\$450.00/15 weeks (Fall and Spring)	\$330.00/11 weeks (Summer)
60 Minute Lessons:	\$600.00/15 weeks (Fall and Spring)	\$440.00/11 weeks (Summer)

Group Class Tuition

Songwriters Workshop: Please contact Brendan Jacklin (bjacklin@martinmethodist.edu) for details.

Beginning Guitar Class: Please contact Brendan Jacklin (bjacklin@martinmethodist.edu) for details.

Student Policies

Excused Absence for Individual Lessons

The student or parent must provide notice 24 hours in advance in order for a lesson to be excused. Per term, two excused absences are allowed. Both the instructor and student are expected to find a mutually agreed upon time for make-up lessons. Credits for excused absences will only be given after good faith attempts have been made at scheduling make-up lessons.

Unexcused Absence for Individual Lessons

Unexcused absences are absences for which a student or parent has not given 24-hour notice, or for any additional absence beyond the two allowed excused absences. Instructors are not required to provide make-up lessons for unexcused absences, and credits will not be given. If a student misses more than three consecutive lessons, the instructor has the right to drop the student and give their lesson spot to another student. Paid tuition for dropped students due to unexcused absences is non-refundable.

Absence Policy for Group Classes

Instructors are not required to offer make-up classes for any missed group classes.

Make-Up Lessons Due to Instructor Absence

Instructors will make every effort to arrange make-up lessons canceled due to instructor absences. In the event that these make-up lessons cannot be scheduled, a prorated credit will be applied to the student's account.

Inclement Weather

Notification for closure due to weather or other emergency situations follows the Martin Methodist College policy. In case of inclement weather, please use your own judgement and contact your private instructor.

If an individual teacher cancels, they will contact students directly. Please do not assume that the Academy is closed based on public or private school cancellations. When inclement weather forces the closing of school, make-up lessons will be offered. Credits will not be given.

Tardy Policy

Instructors are expected to wait 15 minutes after the scheduled start of a private lesson for a student to arrive. Students arriving more than 15 minutes late are considered unexcused absences and are responsible for the payment of that lesson. Instructors are not required to make up missed lessons due to student tardiness.

Instrument Loan and Rentals

The Academy is able to loan string instruments to students (guitar and violin). Deposits are required for rentals, determined at the time of rental. Once the student commits to regular lessons, it is strongly recommended to purchase their own instrument.

Photo, Video, and Recording Release

Martin Methodist Community Arts Academy students are occasionally photographed or recorded during instructional and promotional activities. These photos and recordings may be used in the Academy's publications, promotional materials, and social media profiles. By enrolling your child, you agree to this policy. However, if you do not want your child's photos or recordings to be released, please submit a written note along with your completed registration.

2020-2021 Private Instruction Calendar*

*CALENDAR SUBJECT TO CHANGE DUE TO COVID-19

Holiday Closures

Fall	Spring	Summer
Sept. 7th: Labor Day	Jan. 18th: MLK Jr. Day	May 3-7th: Summer Break
Nov. 25-27th: Thanksgiving Break	Feb. 15th: Presidents Day	June 28-July 4th: Summer Break
Dec. 21-Jan. 8th: Christmas Break	Mar. 8-12th: Spring Break	

Terms:

	Fall	Spring	Summer
Week 1	Sept. 7th	Jan. 11th	May 10th
Week 2	Sept. 14th	Jan. 18th	May 17th
Week 3	Sept. 21st	Jan. 25th	May 24th
Week 4	Sept. 28th	Feb. 1st	May 31st
Week 5	Oct. 5th	Feb. 8th	June 7th
Week 6	Oct. 12th	Feb. 15th	June 14th
Week 7	Oct. 19th	Feb. 22nd	June 21st
Week 8	Oct. 26th	Mar. 1st	July 5th
Week 9	Nov. 2nd	Mar. 2nd	July 12th
Week 10	Nov. 9th	Mar. 15th	July 19th
Week 11	Nov. 16th	Mar. 22nd	July 26th
Week 12	Nov. 23rd	Mar. 29th	
Week 13	Nov. 30th	Apr. 5th	
Week 14	Dec. 7th	Apr. 12th	
Week 15	Dec. 14th	Apr. 19th	
Recital	TBA	TBA	No Recital

Dates listed are Mondays. If your lesson occurs on a holiday, speak with your instructor about make-up lessons.

**Martin Methodist Community Arts Academy
2020-2021 Registration and Policy Agreement Form**

Semester of Study (check one):
Fall ____ Spring ____ Summer ____

Student Information

Student Name:	Age:	Grade:
Parent/Guardian Name:	Phone:	
Street Address:		
Email:		
Availability:		
Emergency Contact:	Phone:	

Lesson Registration

Class OR Instrument of Study:
Instructor:
Lesson/Class Length:
*Number of Lessons (if applicable):
Total Tuition:
Please check one: Pay in Full ____ Bill Monthly ____

**A full term is 15 weeks (Fall and Spring) or 11 weeks (Summer). All students must register for the full length, unless otherwise approved by the instructor and director.*

Please make all checks payable to the Martin Methodist Community Arts Academy.

By signing below, I acknowledge that I have read and agree to abide by the policies and procedures listed in the Martin Methodist Community Arts Academy.

Signature

Date

Credit Card Payment Instructions

If you would like to use a credit card to pay for lessons at the Martin Methodist Community Arts Academy, please follow the directions below.

1. Go to <https://www.martinmethodist.edu/>
2. Click the “Pay” Tab.



3. Use the drop down menu to select “Music Academy.”

Student ID (for current MMC students only)

Patron or Student First Name

Patron or Student Last Name

Payment Type

Amount Due \$

4. Fill out the appropriate fields. Be sure to complete all of the information below the card number fields. You may pay monthly or for the entire term. If you choose monthly, you will receive a billing statement at the beginning of each month.